

## **Board Roles and Responsibilities - 2024**

Loaded Ladle is a collective that takes direct action to tackle issues of food security, sovereignty, and justice. As a board member, you will help shape what a collective kitchen looks like. Board positions are open to all, and no previous experience is necessary to join the board! All we ask is that you have a passion for fostering food security, collective work, and a desire to work within an anti-oppressive framework.

### **All board members will oversee the following roles and responsibilities:**

1. Maintain the Loaded Ladle's objectives and core purposes.
  - 1.1. Nonhierarchical governance
  - 1.2. Consensus based decision making
  - 1.3. Uphold Loaded Ladle's practices on anti-oppression and food equity
2. Work on visioning and strategic planning.
  - 2.1. Board members will participate in the visioning and strategic planning of the loaded ladle.
3. Oversee budget
  - 3.1. Board will Approve the annual budget, vote on non-budgeted purchases, and oversee society funds/expenses.
4. Board Training
  - 4.1. Board members will attend board training, anti-oppression training, and support the onboarding of new members.
5. Documentation and institutional memory
  - 5.1. Attend and rotate facilitation of board meetings, upkeep meeting minutes, and send regrets if unable to attend
  - 5.2. Maintain institutional memory and transparency of information
  - 5.3. Upkeep Loaded Ladle Central Drive
6. Oversee staff, contract, voting, committees
  - 6.1. Each board member shall sit on one (1) committee during their board term.
  - 6.2. Board members are responsible for staff contracts and maintaining livable wages.
  - 6.3. Board members are required to vote or abstain from all proposals in a timely manner.
  - 6.4. Board members are responsible for ensuring the participation of board on hiring committees and to vote on hiring decisions.

**Loaded Ladle Board Members may participate in all or some of these roles and responsibilities, including board committees:**

**Anti-Oppression & Solidarity**

- Complete Anti-Oppression training
- Promote LL presence in the community and all Dalhousie campuses
- Support community rallies, research, and anti-O projects
- Create and update anti-oppressive & solidarity policies
- Collaborative with board and staff to ensure anti-oppressive practices
- Support with solidarity servings and workshops

**Finance Advising**

- Advise budget development
- Grants & levy management
- Oversee collective funds (donation, honorariums, and specially funded projects)
- Support in bank communications

**Community Kitchen Support**

- Board member roles to support Kitchen Committee
- Support kitchen operations (servings, meal planning, deep cleans, etc.)
- Design procurement and ethical sourcing practices
- Provide in-person kitchen support when needed (once-monthly volunteering commitment?)
- Steer the kitchen's vision and direction
- Create kitchen policies & practices (ie, meat policy, resourcing policies, etc.)
- Sourcing: keep in line with priority sourcing scorecard as developed by scorecard committee

**Human Interactions**

- Board member roles to support Human Interactions Committee
- Develop conflict resolution practices
- Maintain and oversee organizational policies and nonhierarchical, consensus-based practices
- Oversee and sign staff contracts
- Support Collective morale (check-ins, events, etc.)
- Organize visioning and strategic planning events

**Community Outreach**

- Coordinate social media campaigns and content
- Maintain branding and aesthetic
- Support with media interviews and public events
- Support with graphics, videos, website, and written content

### **Campus Food System Support**

- Campus fridge implementation and maintenance
- Student-run Market planning and implementation
- Advocate for and support development of anti-oppressive and equitable campus food programs, strategies and policies
- Develop partnerships that support campus food system transformation
- Center student voice in campus food system advocacy
- Support campus food mobilization and social justice initiatives

### **Membership Type**

Sexton Campus Member

Kings Campus Member

Studley Member

General Member (non-student Dalhousie or Kings Student)